

ROCKCLIFFE PARISH COUNCIL

Chairman: Cllr. J Harper

Clerk: Andrea McCallum, 34 Aglionby Street, Carlisle, CA1 1JP

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11th January 2016

Dear Councillor

A meeting of Rockcliffe Parish Council will take place on Monday 18th January 2016 at 7:30 p.m. Please let me know if you are unable to attend.

Yours sincerely,

Andrea McCallum

Clerk to the Parish Council

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AGENDA

1. Apologies for absence

2. Declarations of Interest & Requests for Dispensations

Members to be invited to declare any interest in any item on this Agenda.

3. Minutes of Meetings

To receive and agree the minutes of the meeting held on the 16th November 2015 - [attached](#).

4. Public Participation

Members of the public are invited to address the meeting in relation to matters on the agenda.

5. Administration & Governance

5.1 Consultations :- None received.

6. Clerks Report - [attached](#)

7. Planning Matters

7.1 To Consider New Applications:-

15/1052 Land north of Oakwood, Harker – erection of 4no. dwellings, together with access road;

15/1103 Shell Filling Station Northbound, Todhills, Blackford – extension to existing sales building;

15/1152 10 Lonning Foot, Rockcliffe – erection of single storey and first floor extension to provide porch to front elevation, dining and kitchen area to rear elevation and sitting room to side elevation on ground floor with 1No. En suite bedroom above;

1/15/9007 Hespian Wood Resource Park & Landfill Site, Todhills – construction and operation of a coated stone plant;

The following applications have been agreed or commented on by the Clerk under Delegated Powers and after consultation with members by e-mail, in view of the time constraints for submission of observations:-

15/1070 1 Heathlands Cottages, Harker, Carlisle – conversion of existing detached garage into 1 No. dwelling including erection of single detached garage and formation of new access; erection of single detached garage for existing dwelling and formation of new field access. ‘No objections’ submitted 16th December 2015;

1/15/9006 North West Recycling, Unit B & K, Rockcliffe Industrial Estate – retrospective consent for the change of use of one building (Unit B) and site K to waste management and ancillary operational development. ‘Objection’ submitted 16th December 2015.

7.2 To Consider Permission Notices Received:-

15/0687 Heathlands, Harker Road Ends, Harker – installation of 5mw ground mounted solar panels and associated infrastructure, including mounting frames, inverters, transformers, pole mounted CCTV cameras, substations, composting toilet and fence .

7.3 Neighbourhood Planning

To consider the Neighbourhood Plan Questionnaire results from the Christmas Fair – circulated via e-mail.

8. Correspondence

Buckingham Palace Garden Party – invitation to nominate a past service member to attend.

9. Financial Matters

9.1 Approve Payments

A McCallum – January Salary £147.41 (D/D) & Feb salary £147.41 (D/D)

A McCallum re-imburements of £73.53

HMRC – PAYE £7.20

St Cuthbert Parish Council – printing re-charge - £8.50

D Malley – payroll administration £24.00

9.2 Financial Statement

Opening balance 1st April 2015	4,404.60
Income to 31 st December 2015	5,748.73
Expenditure to 31 st December 2015	<u>3,709.11</u>
Bank reconciliation at 31 st December 2015	<u>6,444.22</u>

9.3 Income Received

To report on grant funding for £1,000 from Cumbria County Council has been received towards refurbishment of the bus shelter.

9.4 Quarterly Monitoring Report

To report on income and expenditure received for the period 1st April 2015 to 31st December 2015 -[report attached](#).

9.5 Clerk SLCC Membership

To consider a contribution of £20 towards the Clerks membership of the Society of Local Council Clerks.

10. Village Matters

10.1 Heathlands Solar Farm – Payment of Community Benefit

To consider the signing of the Community Benefit Deed by 31st March 2016.

10.2 Rockcliffe Community Centre

To consider the re-claiming of VAT.

11. Councillor Matters

Opportunity for Cllrs to raise issues of concern or matters raised by residents in the ward.

12. Date of Next Meeting

Scheduled to be held on Monday 21st March 2016.