

DRAFT MINUTES TO BE AGREED AT MEETING TO BE HELD 15TH JANUARY 2018
ROCKCLIFFE PARISH COUNCIL

**Minutes of the Rockcliffe Parish Council Meeting held on
Monday 20th November 2017 in Rockcliffe Community Centre at 7:30 p.m.**

RO 45/11/17 Apologies for absence

Cllrs G Mounsey-Heysham, J Twentyman & County Cllr V Tarbitt.

RO 46/11/17 Present

The Chairman, Cllr J Harper, H Graham, M Irving, G Moss, S Sidgwick, G Percival & R Park.

RO 47/11/17 In Attendance

City Cllrs R Bloxham and J Mallinson (entered at 7:37pm).

RO 48/11/17 Declarations of Interest or Requests for Dispensations

Cllr R Bloxham and S Sidgwick declared an interest in planning items, due to being members of Carlisle City Councils Development Control Committee.

RO 49/11/17 Minutes of the meeting of the Parish Council held on 18th September 2017

The minutes of the meeting of the Parish Council held on the 18th September 2017 were approved and signed by the Chairman.

RO 50/11/17 Public Participation

No members of the public were in attendance.

City Cllr J Mallinson entered the meeting at 7:37.

RO 51/11/17 Administration & Governance

51.1 Consultations Received

- **Electoral Review of Constituency Boundaries in the North West**

RESOLVED: No response considered necessary.

- **Carlisle City Council – Draft Affordable & Specialist Housing Supplementary Document Consultation**

RESOLVED: Cllrs J Harper and S Sidgwick to formulate a response for submission prior to the deadline, for ratification at the January meeting.

JH/
SS

51.2 Meetings

- Carlisle Parish Councils Association AGM held in Carlisle on 8th November
Cllr R Park reported that a lengthy presentation had been made regarding the devolvement of services, notably the public conveniences in Brampton. He also noted the availability of Transparency Funding via CALC which may be of use to the new Clerk when appointed.
- Connecting Cumbria Digital Inclusion Event held at the Rockcliffe Centre on 11th October
Chairman reported that only four members of the public had been present.
- Cumbria Waste Management Grants Panel Meeting
Chairman noted that he had attended the above where he was informed that £25,000 of funding ring-fenced for the Centre was only available until April. He has informed Cllr G Mounsey-Heysham that quotations must be submitted before February.
- Cumbria Association of Local Councils AGM held at Carlisle Racecourse on 18th November 2017
No Cllr had been available to attend.

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- Beaumont Parish Council – invitation to attend meeting at Beaumont village hall on 27th November at 7:15pm

It was suggested that the group organising be advised that formation of a small youth group could be problematic and that operation under a larger umbrella organisation is recommended. Agreed that no Cllr would attend the meeting.

- Dementia Workshop to be held on 5th December

Noted that Cllr H Graham will attend.

51.3 Recruitment of Clerk

It was noted, with regret, that A McCallum had resigned from her position as Clerk due to being offered a full-time position with Eden District Council. It was agreed she had made an invaluable contribution towards bringing the Council into the digital age and that she will be sorely missed.

RESOLVED: Agreement reached with S Kyle to act as Locum Clerk until an appointment is made. Handover arrangements, up to 8 hours, along with additional administrative/shadow cover is to be put in place and paid at the agreed rates. Information about the Transparency Fund will also be passed onto the appointed Clerk.

RO 52/11/17 Clerks Report

Highway Items

- Unsuitable for HGV's Sign - Chairman advised that there had been no progress to date;
- Redhills highway flooding – Chairman advised that this issue remains ongoing and that a planning application modification has been received;
- Lonning Foot 18T weight limit sign & site meeting – Chairman advised that the 18t limit sign needs to be placed at the entry to the village to stop HGV's entering the village then finding out there is a weight limit on the road to Hespin Wood. The sign post where the road from Gretna meets the T junction at Floriston has again been demolished by a vehicle hitting it.

Blencarn Park – Tree Seat

Cllr G Moss requested assistance with installing the seat due to its weight. Chairman to assist when required. Also noted that there will be an additional cost for some concrete to use for the footing.

Vandalised Phone Box - Rockcliffe

Advised by BT that the Rockcliffe payphone is 'in the process of their street rationalization programme and is due to be recovered by September 2018'. They are also currently waiting for the power company to disconnect the power.

Rockcliffe Village - Flooding

Clerk wrote to Cllr V Tarbitt & Helen Renyard advising on quotations received for a drainage survey. Chairman advised that he had met with Peter Allan and Cllr V Tarbitt and had been advised that there was no funding available to progress the above. He had been advised that the onus to remedy the drainage will be placed on any future developers in the area. He also noted that two fields requiring drain clearing had been shown to have been recently purchased by Cumbria County Council.

Kingmoor Road – Speed of Vehicles and HGV's

Contact details for complainant forwarded to Cllr V Tarbitt. Noted that cycle tracks are unlikely to be installed.

Millennium Bridge

Now erected although concerns exist over extreme high tides.

Blencarn Park – Village Green Registration

No further information received. Cllr H Graham raised concerns that the pathways in Blencarn Park have been trimmed back of vegetation but have not been completed. Cllr R Bloxham will follow up the issue with Cllr V Tarbitt.

HG

SK

GM/
JH

RB

RO 53/11/17 Correspondence

- Royal Air Force Centenary Celebrations – G Moss advised that he had spoken to the co-ordinator of the initiative, which will take place from April to September 2018 and is looking into organising a suitable project;
- Community Payback – Chairman reported a letter had been received advising that they are available to undertake projects such as groundwork's, strimming, painting/decorating and litter clearance within the community although it was noted they already undertake considerable works within the parish.

GM

RO 54/11/17 Financial Matters

54.1 Resolved that the following payments be approved:-

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| A McCallum – October salary (D/D 1/11/17) | £240.25 |
| A McCallum - Salary to 17th November 2017 | £156.40 |
| A McCallum re-imburements for Sept/Oct 2017 | £67.50 |
| HMRC – PAYE & NI Oct/Nov 2017 | £23.60 |
| NEST – Employer & Clerks pension contributions Oct & Nov | £49.80 |
| G Moss - reimbursement for tree seat | £472.80 |
| Rockcliffe Centre - village hall grant for LED lights | £750.00 |
| J Harper - Chairman's Expenses | £25.00 |
| 1st Border Scout Group - Beck Burn wind farm for outdoor activity training | £1,000.00 |
| Rockcliffe CE School - Beck Burn Windfarm grant for MUGA safety surfacing | £1,000.00 |
| RBL Poppy Appeal - memorial wreath | £20.00 |

54.2 Financial Statement

A financial statement for the period up to the 6th November 2017 was received and approved:-

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| Opening balance 1st April 2017 | £4,310.72 |
| Income to 6th November 2017 | £11,012.19 |
| Expenditure to 6th November 2017 | £4,496.06 |
| Bank reconciliation at 6th November 2017 | £10,826.85 |

54.3 Income Received

Resolved to note income from Carlisle City Council for the Village hall grant for the replacement of LED lighting at the Rockcliffe Centre for £750.00.

54.4 Rockcliffe PCC – Grant Request for grass cutting at St Mary’s Church, Rockcliffe

Chairman advised that a grant request had been received from the above and the PCC had been advised to resubmit the request under the Beck Burn Fund. Confusion appeared to have subsequently arose and clarification was to be provided to the PCC that the intention to support remained, although the funding source was to be amended.

RESOLVED: Cllr R Park to assist in the completion of the application form. Grant approved in principle, subject to the receipt of the satisfactory documentation.

RP

54.5 Budget & Precept 2018/19

A report had been circulated alongside the agenda with a recommended budget for 2018/19. Cllrs were asked to determine the precept to be set and the Clerk advised that a shortfall between expenditure and income existed of £430.

RESOLVED: Precept to be increased to £4,992 for 2018/19.

RO 55/11/17 Village Matters

55.1 Solway Coast AONB Boundary Extension

Correspondence had been received advising that any boundary change must be evaluated as part of a whole boundary evaluation and any progress is unlikely prior to 2020. It was agreed that there was little that could be done but at least the matter was noted on the Advisory Committee's agenda.

55.2 Rockcliffe Village - Drainage

This item was discussed under item 52.

55.3 Grass Cutting 2018/19

Chairman advised during item 54.5 that he had spoken to the contractor who had advised that any previous contract had been directly with him and not with Envirocare. Chairman had requested written confirmation of the price for 2018 which he had been verbally advised would only involve a small increase.

RO 56/11/17 Councillor Matters

Cllr G Moss raised concerns as to why Cumbria County Council have purchased land in the parish and concerns were discussed about education provision in the local area.

JH

Cllr G Moss also raised concerns regarding the waste energy plant in Kingmoor and plans that appeared to be for its change of use to an incinerator. He outlined plans produced that described the likely emission flow towards Brampton and queried its suitability. Chairman advised he was to attend a meeting on the change of use application on 22nd November at 2pm in Kingmoor Park. Cllr J Mallinson will also endeavour to attend and Cllr R Bloxham is to raise concerns at a forthcoming planning meeting.

Cllr S Sidgwick noted withdrawal of his previously tended resignation from the Parish Council. Concerns were noted about the decision of the County Council not to maintain the beck and the difficulties with having adjacent land owners assume riparian ownership.

RB

Cllr R Park noted serious concerns about the state of the road in School Lane. Chairman advised this has been reported on numerous occasions. Cllr V Tarbitt has been made aware and Cllr R Bloxham is also to intervene.

Cllrs S Sidgwick and R Bloxham left the meeting at 9:11 p.m.

RO 57/11/17 Planning Matters

57.1 Applications

17/0848 Land to the west of High Harker Farm, Harker – erection of 5no. detached dwellings with associated access and landscaping;

RESOLVED: No objections to be submitted to the application.

1/17/9014 North West Recycling, Rockcliffe Industrial Estate – erection of a building to house a wood waste boiler and associated walking floor at a waste management site, including the installation of a wood waste boiler and standalone drying unit.

RESOLVED: To approve an objection drafted prior to the meeting and circulated for approval.

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The following applications have been agreed or commented on by the Clerk under Delegated Powers and after consultation with members by e-mail, in view of the time constraints for submission of observations:-

17/0682 Redhill Foot & Salt House, Red Hill, Rockcliffe – change of use of agricultural land to domestic use and engineering works to provide parking/play area for Redhill Foot & Salt House (Amended Details).

RESOLVED: To ratify comments submitted on 3rd October reiterating that adequate drain and surface water discharge surveys are undertaken and that building works already completed are compliant to building and civil engineering standards.

1/2017_screening2 Hespín Wood Waste Management Park, Hespín Wood – erection of a building for refuse derived fuel and commingled recycling facility (screening opinion request)

RESOLVED: To ratify an objection to the above based on road infrastructure, residential amenity and litter. Also to approve the request for a site visit and for Carlisle City Council to be consulted.

Permission Notices Received

17/0781 Field adjacent to Harker Service Station, Harker – change of use of former compound for the display and storage of 11no. vehicles for sale together with additional parking for staff & customers.

RO 58/11/17 Date of Next Meeting The next meeting will be held on Monday 15th January 2018 in Rockcliffe Community Centre. The meeting closed at 9:14 p.m.