

ROCKCLIFFE PARISH COUNCIL

Chairman: Cllr. J Harper

Clerk: Andrea McCallum, 34 Aglionby Street, Durdar, Carlisle, CA1 1JP

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10th November 2017

There will be a meeting of Rockcliffe Parish Council on Monday 20th November 2017 at 7:30 p.m. in the Rockcliffe Centre.

This is a public meeting and all are welcome to attend.

Yours sincerely,

Andrea McCallum

Clerk to the Parish Council

A G E N D A

1. Apologies for absence

2. Declarations of Interest & Requests for Dispensations

Members to be invited to declare any interest in any item on this Agenda.

3. Minutes of Meetings

To receive and agree the minutes of the meetings held on the 18th September 2017.

4. Public Participation

Members of the public are invited to address the meeting in relation to matters on the agenda.

5. Administration & Governance

5.1 Consultations Received

- **Electoral Review of Constituency Boundaries in the North West** by 11th December 2017;
- **Carlisle City Council – Draft Affordable & Specialist Housing Supplementary Document Consultation.** Opportunity to comment by 15th December 2017.

5.2 Meetings

- **Carlisle Parish Councils Association AGM** held in Carlisle on 8th November – Cllr R Park to report;
- **Connecting Cumbria Digital Inclusion Event** held at the Rockcliffe Centre on 11th October – Chairman to report;
- **Cumbria Waste Management Grants Panel Meeting** – Chairman to report;
- **Cumbria Association of Local Councils AGM** held at Carlisle Racecourse on 18th November 2017;
- **Beaumont Parish Council** – invitation to attend meeting at Beaumont village hall on 27th November at 7:15 p.m. to discuss 'Young Peoples Services' in rural areas.

5.3 Recruitment of Clerk

To consider the recruitment of a new clerk; interim locum cover and hand-over arrangements for when a new Clerk is appointed.

6. Clerks Report

7. Correspondence

- *Royal Air Force Centenary Celebrations* – advising of initiatives such as ‘Royal Air Force in Bloom’ to take place from April to September 2018;
- *Community Payback* – letter advising that they are available to undertake projects such as groundworks, strimming, painting/decorating and litter clearance within the community.

8. Financial Matters

8.1 Approve Payments

A McCallum - Salary for October £240.25 (D/D 1st November 2017)
A McCallum – Salary to 17th November 2017 - £156.40
A McCallum - re-imburements for Sept/Oct of £67.50
PAYE & NI – Oct/Nov 2017 - £23.60
NEST – Employer & Clerks pension contributions Oct & Nov - £49.80 (D/D 10th Oct & 10th Nov)
G Moss – reimbursement for tree seat- £472.80
Rockcliffe Centre – village hall grant for LED lights - £750.00
J Harper – Chairman’s Expenses - £25.00
1st Border Scout Group – Beck Burn Windfarm grant for outdoor activity training - £1,000.00
Rockcliffe CE School – Beck Burn Windfarm grant for MUGA safety surfacing - £1,000.00

8.2 Financial Statement

Opening balance 1st April 2017	4,310.72
Income to 6 th November 2017	11,012.19
Expenditure to 6 th November 2017	<u>4,496.06</u>
Bank reconciliation at 6 th November 2017	<u>10,826.85</u>

8.3 Income Received

Carlisle City Council – Village hall grant for the replacement of LED lighting at the Rockcliffe Centre for £750.00.

8.4 Rockcliffe PCC – Grant Request for grass cutting at St Mary’s Church, Rockcliffe

To advise of a grant request received for a contribution of £500 towards grass cutting at St Mary’s Church.

8.5 Budget & Precept 2018/19

To agree a budget & precept for the financial year 2018/19.

9. Village Matters

9.1 Solway Coast AONB Boundary Extension

To report on progress.

9.2 Rockcliffe Village – Drainage

To report on sit meetings held, regarding drainage issues.

9.3 Grass Cutting 2018/19

To consider the contract for 2018/19.

10. Councillor Matters

Opportunity for Cllrs to raise issues of concern or matters raised by residents in the ward.

11. Planning Matters

11.1 To Consider New Applications:-

17/0848 Land to the west of High Harker Farm, Harker – erection of 5no. detached dwellings with associated access and landscaping;

1/17/9014 North West Recycling, Rockcliffe Industrial Estate – erection of a building to house a wood waste boiler and associated walking floor at a waste management site, including the installation of a wood waste boiler and standalone drying unit.

The following applications have been agreed or commented on by the Clerk under Delegated Powers and after consultation with members by e-mail, in view of the time constraints for submission of observation's:-

17/0682 Redhill Foot & Salt House, Red Hill, Rockcliffe – change of use of agricultural land to domestic use and engineering works to provide parking/play area for Redhill Foot & Salt House (Amended Details). Comments submitted 3rd October reiterating that adequate drain and surface water discharge surveys are undertaken and that building works already completed are compliant to building and civil engineering standards.

1/2017_screening2 Hespian Wood Waste Management Park, Hespian Wood – erection of a building for refuse derived fuel and commingled recycling facility (screening opinion request).

11.2 Permission Notices Received:-

17/0781 Field adjacent to Harker Service Station, Harker – change of use of former compound for the display and storage of 11no. vehicles for sale together with additional parking for staff & customers.

12. Date of Next Meeting

Scheduled to be held on Monday 15th January 2018.