

**Minutes of the Rockcliffe Parish Council Meeting held on**

**Monday 15<sup>th</sup> January 2018 in Rockcliffe Community Centre at 7.30pm**

**RO 59/01/18-APOLOGIES FOR ABSENCE**

Cllr R Park & Cllr S Sidgwick

**RO 60/01/18 -PRESENT**

The Chairman, Cllr J Harper, G Moss, H Graham, G Moss, G Mounsey-Heysham, J Twentyman and

G Percival

**RO 61/01/18 -ATENDEES**

City Cllrs J Mallinson and R Bloxham, County Cllr V Tarbitt, Mrs S Kyle (Locum Clerk)

**RO 62/01/18- DECLARATION OF INTEREST OR REQUESTS FOR DISPENSATION**

**Cllr R Bloxham** declared an interest in planning items due to being a member of Carlisle City Council's Development Control Committee

**RO 63/01/18- TO APPROVE THE MINUTES OF THE LAST MEETING**

The minutes of the Parish Council held on the 20<sup>th</sup> November 2017 were approved and signed by the chairman.

**PO 64/01/18- PUBLIC PARTICIPATION**

No members of the public were in attendance

**RO 65/01/18- ADMINISTRATON & GOVERNANCE**

**65.1 Police and Crime Commissioner-Council Tax Consultation 2018-19,**  
email circulated to councillors with a link to complete a survey.

**65.2 Draft Affordable & Specialist Housing Supplementary Document  
Consultation**

**Cllrs Harper & Sidgwick** responded indicating what type of housing was

required

i.e. Bungalows and 2 bedroom housing

### **65.3 Transparency Funding 2017-18**

**The clerk** explained the grant that was available to the Parish Council from the Transparency Fund for the period 2017/18, this would enable the council to make an application for:-

Website maintenance at £25 per month =£300

3 hours a month clerks hours at current rate £9.24 = 632.64

The closing date in February 12<sup>th</sup> 2018, it was agreed to apply for the grant

#### **Action-Clerk**

### **65.4 Dementia Workshop**

**Cllr Graham** gave feedback on a course she had attended on Dementia awareness.

Hazel is a Dementia Friend, and informed the council of an online course that is available.

### **65.5 Recruitment of the Clerk**

**The Chairman** welcomed Lesley Faulder as the new Clerk to the Parish Council.

The council approved the setting up of a direct debit for wages of £9.24 per hour for 20hrs and £18 per month for home office.

The council approved for the clerk to attend a new Clerk induction course 2 modules at a cost of £45 per module.

The Chairman thanked Sarah Kyle for her help in the transition period.

## **RO 66/01/18- CLERKS REPORT**

### **66.1 Blencarn Park Tree Seat**

This has not been put in place yet due to adverse weather.

**66.2 Vandalised Telephone Box**

No update available

**66.4 Data Protection Changes from May 2018 and the requirement to register with Information Commissioners Office (ICO)**

The Clerk informed the Council, with the changes in Data Protection Regulations.

From May 2018, it is a requirement that the Parish Council Registers with the

Information Commissioners Office (ICO), this must be done prior to the next Parish Council Meeting at a cost of £35. This was approved by the Council

**Action Clerk**

**66.5 Royal Air Force Centenary Celebrations**

**Cllr G Moss** gave an update on the Royal Air Force Centenary Celebrations,

Suggestions of a 'summer fruit' competition, rising of the RAF flag on a pole

- School,
- a house holder in the village has a flag pole and could be approached to raise the RAF flag.

The purpose of the event is to include as many people as possible in the event, no particular dates have been identified. The Commanding Officer at Spadeadam will need to be notified once a course of action has been decided. **Cllr J Harper** reminded the Council of the long standing attachment of the village with 14MU.

**RO/67/01/18- CORRESPONDENCE**

**67.1 Buckingham Palace Garden Part 2018**, all councillors had received emails with the

appropriate form to fill in if they are interested. **Cllr Twentyman** to complete form for attendance.

**RO/68/01/18 -FINANCIAL MATTERS**

**68.1 To note the receipt of any income**

No income received.

**68.2 To approve payments**

A McCallum – 6 hours handover and room hire	£85.70
L Faulder – salary Jan/Feb (prior to DD set up)	£369.60
L Faulder – home office Jan/Feb (prior to DD set up)	£36

Expenditure was approved

**68.3 To receive a report of income and expenditure to 15<sup>th</sup> February 2018**

**Current position**

Bank balance as at 3 <sup>rd</sup> January 2018	£8320.92
Deduct un presented cheque	£1000.00
Closing balance	£6829.61

The Clerk informed the Council that a cheque for the school MUGA safety

surface not been presented. Cllr Harper would speak to the Headmaster

**Action J  
Harper**

#### **68.4 Beckburn Burn Grant Application for Heathlands Project**

A grant for £408 plus vat was approved

#### **RO 69/01/18- VILLAGE MATTERS**

##### **69.1 Flooding**

Cllr Harper that the high tide had affected a number of dwellings. He read out a letter from Cllr Sidgwick raising a number of points. Cllr Bloxham suggested that the County Council get the Flood Authority to comment on flood issues in planning applications for Rockcliffe. Cllr Park will have input on this.

Doug Coyle from the Flood Authority to be asked to attend the next

Parish

Council meeting to discuss any problems.

**Action - Clerk**

Cllr Harper told the meeting that Rory Stewart MP would be visiting Rockcliffe on Friday 26<sup>th</sup> January, to discuss the recent flood event. It was suggested that **Cllrs Harper, Park & Moss** attend along with any residents who wish to raise points. Meeting at the Community Centre in time for the meeting at 10.50am.

**69.2** Grass cutting quote was approved. Cluaran Landscape, £65 per cut plus vat.

**Action Clerk**

#### **RO 70/01/18 - COUNCILLOR MATTERS**

**Cllr G Moss** identified how dangerous the parking was around the school at drop off and pick up times. He felt that before anymore development was allowed at the school this matter should be resolved. Cllr Tarbitt felt that relations with the school should try to be improved and suggested that other areas could be used for school drop offs i.e the village hall car park, the lack of a pavement all the way to school was identified. Cllr Mounsey-Heysham suggested that the new school development could include car parking. Cllr Tarbitt said this matter raised two issues inappropriate parking and parking on the pavement.

**Cllr J Twentyman** raised the question of the village pub being up for sale. It was noted

that Mr A Perrine as to write a letter in the Edenlyne News. Nothing else was known.

**Cllr G Percival** raised the question of the lights in the school being on for an extended period. **Action-Cllr Tarbitt** to speak to the school headmaster.

**Cllr H Graham** reported that the trimming back of the vegetation on Blencarn Park had now being completed. Cllr Graham also raised the matter of the request for a disabled parking bay on Blencarn Park. **Action – Cllr Tarbitt**

**Cllr G Mounsey-Heysham** advised that the council owned Poor House field road was collapsing on the grass verge. **Action – Cllr Tarbitt**

**Cllr G Mounsey-heysham** advised that the Floritson road was not gritted and drivers were taking the corner to fast. It was felt that the road should be gritted. A grit bin could be another option. **Action – Cllr Tarbitt and Clerk**

**Cllr J Harper** identified broken sign posts at the junction for Gretna on the service road.

**Action –Cllr Tarbitt**

**Cllr Harper** also pointed out that the City Council sign was missing on the litter bin on the village green. **Action – Cllr Bloxham**

**Cllr Harper** also commented on all the plastic and tin rubbish on the highway.

**Action – Cllr Tarbitt**

**Cllr Bloxham** explained that the new bin wagons were fitted with a seal and this problem should decrease. If the parish council organised a litter pick in the spring he would supply the necessary equipment.

#### **RO71/01/18-PLANNING MATTERS**

7.1 **Cllr J Harper** read out a response to the Parish Council which was approved.

7.2 No action

#### **RO 72/01/18 – DATE OF NEXT MEETING.**

The next meeting will be held on 19<sup>th</sup> March 2018 in the Rockcliffe Community Centre

at 7.30pm. The meeting closed at 9.02pm