

draft Minutes of the meeting held 15th March 2021 via zoom

Apologies for absence - Cllr Sue Edwards

Present - Cllr J Twentyman (chairman), Cllr R Park (vice chairman), Cllr G Mounsey-Heysham, Cllr G Percival, Cllr H Graham, Cllr S Sidgwick, Cllr S Barbour, Cllr G Moss and Mrs L Faulder (clerk)

283 Declarations of Interest. Cllr Robert Park - North West Recycling and Waste Knott Energy

284 Requests for Dispensations

285 Attendees City Cllr D Shepherd, County Cllr V Tarbitt and 3 parishioners

286 Minutes of the last meeting

Resolved to approve the minutes of the meeting held 18th January 2021 chairman signed.

287 Public Participation

Members of the public are invited to address the meeting concerning items on this agenda, councilors can bring up any concerns on behalf of parishioners.

An item was brought up by 2 parishioners whereby an item had been missed of the agenda in respect of an email received by the council following the meeting January 2021. The clerk had put an agenda item for the MUGA (min ref 289 (a)). The complaint omission by the clerk is being redressed by Cllr Robert Park, vice chairman. In respect of the MUGA this has been put in the hands of the Environmental Health Services. County Cllr V Tarbitt was going to speak at Rockcliffe School Governors this week to see if there is any way forward in resolving this issue.

288 Financial matters

To note the following

- a) any unrepresented cheques -
2 unrepresented cheques 000251 = £600 and 000252 = £40
- b) receipts - no receipts
- c) **Resolved** to approve the current position and expenditure as outlined in the bank reconciliation.

ROCKCLIFFE PARISH COUNCIL			
Bank reconcilliation as at 11th February 2021			
Current account			
Opening balance as at 1st April 2020			6423.81
Add receipts		12554.29	12554.29
			18978.1
less expenditure inc beckburn		8330.61	10647.49
Statement at 11th February 2021			13432.05
Less unrepresented cheques			1511.98
Available balance including Blackburn after payments for March 2021			£11,920.07
Available balance excluding Blackburn			£3,878.52
Cheques for payment 15th March 2021			
	253	Dtec - school lap tops	£900
	254	Rocket Site - domain charge	114
	255	L Faulder - clerk salary 11 & 1	615.98
	256	HMRC - clerk tax 11 & 12	142
DD		Data Protection Fee annual	35

- d) To note a VAT claim was submitted for £299.08.
- e) S137 on the financial lines has increased from £8.32 to £8.41 per elector. If this is accepted, it will be for the financial year 2021-2022. The increase is due to the rise in the retail index for the period 2019-2020. **Resolved** to accept the increase.
- f) To that the Skipton Bond has been reinvested, interest of £221.96, this is not on the parish council accounts.
- g) Beckburn, **Resolved** to approve the Beckburn current expenditure and income.
- i) Up to date accounts for Beckburn Fund as at 11th February 2021

16/11/2020		Available funds £9581.55		Total expenditure to date 16/11/2020		11662.19
			18/01/2021	Mrs Little	flower	40
			18/01/2021	Mr G Percival	grass cutting village green	600
18/01/2021		Available funds £8941.55		Total expenditure to 18/01/2021		12302.19
			22/01/2021	Friends of Rockcliffe School	2 laptops	900
		available funds £8041.55		total spends		13202.19

- ii) To note. Following the last meeting, it was brought up that the council purchase 2 laptops from the Beckburn fund for use at school during these difficult times. The clerk got in touch with Gary Higgs, use of the large educational fund was inappropriate because it was only for the over 16's. So, he suggested that 2 be donated to the Friends of Rockcliffe, which is what was done. The money used was not public money but used at the discretion of the Parish Council for the good of the community on behalf of Beckburn Wind Farm, who allocate an amount each year for the council to distribute. They were purchased from a local company at a cost of £450 each the vat will be reclaimed. 2 laptops were delivered to Rockcliffe school 22/01/2021, with a letter to the Friends of Rockcliffe School. This will show up on the March expenditure. A letter was received as proof of acceptance via the Friends of Rockcliffe School (pta)
- h) Audit - **Resolved** to approve the following documents which will be needed for audit - Asset Register, Risk Assessment, Cheques over £100,
- i) Summary of Risk Assessment & Internal Audit Document, **Resolved** to approve for audit and Chairman signed.

289 Planning

- a) School lighting MUGA
County Cllr V Tarbitt is speaking with the school and will report back at the next meeting.
- b) Planning application 1/20/9013 - NWRL, report from Cllr Twentyman following representation at the planning meeting February 2021 - planning permitted.
- c) Planning application 1/1/9006 - location Hespian Wood, circulated.

291 Highways

- a) Lonning Foot Surface Water - County Cllr V Tarbitt and a parishioner explained there had been a reduction in the amount of surface water running down Lonning Foot.
- b) Speed limit Harker - email circulated, this was from a parishioner with reference to the amount and speed of traffic on the A7, the clerk gave him the email address of Better highways and he reported the matter. This will inevitably come up again in response to a planning application for 300 houses at Harker this was received by the clerk too late to put on the agenda, but will be discussed by full council within the given timescale.
- c) Litter outside Hespian Wood heading towards the service road, clerk to report back on communication. It was reported by the clerk that the road has been cleared and both Cumbria Waste Group (CWG) and Renewi take their impact on the environment very seriously. This is intended to be a weekly task carried out as a joint approach between CWG and Renewi. **Resolved**

- d) Speed of HGV's through Rockcliffe, we have been asked to consider if anything can be done in the meantime. It was **Resolved** the clerk would contact Kevin Crawley to see what can be done. Cllr Twentyman and County Cllr Tarbitt will do a site visit if this is needed. City Cllr Shepherd brought up the idea of a Speedwatch Group, where local residents were trained to use a speed gun. This was brought up some time ago and the cons outweighed the pros. However, it was not turned down and will be considered when more options are made available.
- e) Grass verge outside Heather Bell (near the school) this grass belongs to the Council as in City, it has been very much disturbed with vehicular access, it has been reported to highways to get it reinstated. HIMS no W2181032417, the reply was that it was safe, they won't repair it, but somebody should. City Cllr D Shepherd will make the necessary enquiries and report back to the next council meeting.
- f) The condition of the road at the junction of the C1015 and C016 was reported to highways, HIMS no W2181028372. **Resolved**

292 Fishing Cllr R Park discussed plans that have been discussed with Mr Toby Mounsey-Heysham from Castletown Estates, that are being put into place to allow Rockcliffe residents to fish in the River Edd. A fishing license will be needed in the first instance. A charge of £15 per adult and £5 for children will be adopted with any profit going to the Church. Cllr Robert Park will be the administrator. A notice will be in the Eden Lynn Buzz and on the website.

293 Dog Fouling, the clerk has passed the leaflets putting on the lamp posts etc. The City Council are of the opinion that Rockcliffe has enough dog bins and general litter bins for the area. City Cllr D Shepherd has agreed to take the matter further on the council behalf.

294 Blencarn Park Grassed Area/Community Asset Jonathan Green has agreed to meet with the council and discuss the way forward. It was decided at the meeting to invite Jonathan Green to the next meeting to discuss the pros and cons and how to proceed. Clerk.

295 Information Board This is to go on the next agenda when there should be some more information to work on and a small working group formed.

296 Correspondence

- a) Return of Face-to-Face meeting. The clerk has been informed that no new guidelines are in place and we should prepare for virtual meetings in May 2021.
- b) Easter play scheme cancelled due to present situation. The clerk has received an email suggesting that if all goes well the play scheme will operate in the summer holidays. A new way of booking will be in place this year. The email was sent to the Community Centre to confirm dates.

297 Reorganisation of Local Government in Cumbria

It is up to the individual to complete the form and submit. Each councillor has the email with the correct link.

297 Date of the next meeting

The date of the next scheduled meeting 17th May 2021 at 7.30pm, this will be zoom unless we are instructed otherwise. The Annual Parish Meeting will be held at 7pm before the council meeting.

The meeting closed at 10.30pm

