

Minutes of the Zoom meeting held 20th July 2020

Apologies for absence

Cllr S Barbour

Present

Cllr J Twentyman (chairman), Cllr R Park (vice chairman), Cllr G Mounsey-Heysham, Cllr S Sidgwick, Cllr G Percival, Cllr H Graham, Cllr G Moss, Cllr S Edwards and Mrs L Faulder (clerk)

Before the meeting Cllr Twentyman thanked Cllr Mounsey-Heysham for organising the zoom meeting.

270/07/20 Declarations of interest and Request for Dispensations

none

271/07/20 Attendees

none

272/07/20 Minutes of the last meeting

Resolved to approve the minutes for the meeting held 16th March 2020

273/07/20 Public Participation

Resolved to respond to a letter from a parishioner regarding highway matters at Harker Road Ends, HIMS reference number W2081009025 a reply has been received and there is no signage suitable for warning of children and hedgehogs in the area.

During this item, a discussion ensued on the possible long-term use of zoom. Reasons for and against were well covered. Currently however, we need to follow guidelines which at the moment are for virtual meetings in September. By then the clerk should have more information on this, and will keep you all updated throughout.

274/07/20 Planning

Resolved to note the following applications

20/0346 Salt House, Rockcliffe - no objections

20/0349 Red Hill Foot, Rockcliffe - no objections

20/0453 Crookdyke Farm - no objections

20/0423 Marsh View, Rockcliffe - Cllr R Park left the room - no objections - **Permission Granted**
28/07/202

275/07/20 Finance

- a) to note 1 unpresented cheque £9
- b) to note bank reconciliation for 31st March 2020 (audit) and 30th June 2020 with expenditure for July meeting

Bank reconcilliation as at March 31st 2020				
Current account				
Opening balance as at 1st April 2019				6423.81
Add receipts			11749.43	18173.24
Less payments			10524.85	7648.39
unpresented cheque				9
Bank reconcilliation 31st March 2020				7657.39

Bank reconciliation for 30th June 2020 and the expenditure for meeting 20/07/2020

ROCKCLIFFE PARISH COUNCIL				
Bank reconcilliation as at 30th June 2020				
Current account				
Opening balance as at 1st April 2020				6423.81
Add receipts			7262.46	13686.27
Statement at 30th June 2020				13527.99
Less unpresented cheques			9	
Available balance including Blackburn				£ 13,518.99
Cheques for payment 20/07/2020				
	234	Cache4 IT Solutions	381.66	
	235	Armeria UK LLP	1.5	
	236	Casletown	1	
	237	HMRC	138.2	
	238	Mrs Faulder Clerk Salary		
		and Home Office	588.36	
		Total	1110.72	
		Available balance		£12,408.27

c) Annual Accounts

- i) **Resolved** to approve the Accounts for 2019/2020, signed and dated by Cllr J Twentyman Chairman, Bank Reconciliation as above
- ii) **Resolved** to approve the Annual Return, Governance Statement & Certificate of Exemption for the year ending 2020, signed and dated by Cllr J Twentyman Chairman

- d) **Resolved** to approve home office allowance for the clerk from £18 per month to £24 per month, back dated to April 1st, 2020
- e) To note the annual income from Beckburn **£5279.35** has not reached the account as yet. When it does it will bring the total balance to **£10402.55**. **£5123.23** has to be spent by next financial year end and this year's allowance of **£279.35** must be spent by 2022 financial year end.

276/07/20 Policies

Resolved to adopt the following policies. The policies have been reviewed and no changes have been made.

Data Protection Policy, Grievance Policy, Retention of Documents Policy, Rockcliffe Parish Council Code of Conduct, Disciplinary Policy, Safeguarding Policy, Freedom of Information Policy and the Subject Access Requests 'SAR' Policy

277/07/20 Councillors Attendance 2019/2020

Resolved to note Councillor Attendance

278/07/20 Brampton Skips - Rubbish on road

Following a complaint by a parishioner regarding the above problem, it was decided by council to write a strongly worded letter to the Environment Agency and enclose 2 videos. The fact that this was not the first time these kinds of incidents have been reported and with no improvement to the area, this will be included in the letter. The council hope very much to succeed this time in getting something done on a permanent basis to protect the area from detrimental damage to the area.

279/07/20 Date & Time of next meeting

Due to the current situation the next meeting will be a zoom meeting. 7.30 21st September 2020. Details will be sent out with agenda.