

Apologies for absence

None received

Present

Cllr R Park, Cllr S Edwards, Cllr G Percival, Cllr S Barbour, Cllr D Longworth, Cllr G Mounsey-Heysham, Cllr H Graham & Cllr G Moss

Draft Minutes of the meeting held 16th May 2022

420 Accept Apologies

None received

421 Election of Chairman for year 2022 - 2023,

Cllr Geoff Moss was voted in as chairman for 2022 – 2023 **RESOLVED**

Proposer Cllr S Barbour and seconded by Cllr H Graham

Declaration of Acceptance signed and dated

422 Election of Vice Chairman for year 2022 - 2023

Cllr R Park voted in as Vice Chairman for 2022-2023 **RESOLVED**

423 Appointment of Representatives for year 2022 - 2023

- a) Blackburn Windfarm – Mrs Judith Twentyman has agreed to continue as village representative to this group
- b) Northern Resource Park (Hespin Wood) – Cllr H Graham
- c) Brampton Skips/Northwest Recycling Ltd – Cllr D Longworth
- d) Longtown & Bewcastle Forum - Cllr S Edwards

424 Declaration of Interest

None declared

425 Requests for Dispensations

none

426 Attendees

Mrs Lesley Faulder clerk

427 Minutes of the last meeting -

RESOLVED to approve and accept the minutes of the meeting held 21st March 2022 signed by Chairman

428 Police update PCSO

PCSO unable to attend but nothing to report

429 Representative feedback

- a) **Beck burn Windfarm** - no meeting
- b) **Northern Resource Park (Hespin Wood)** – no meeting, meets 2 monthly
- c) **Brampton Skips/Northwest Recycling Ltd** – no meeting, meets 6 monthly
- d) **Longtown & Bewcastle Forum** – no meeting, there is some uncertainty how often or even if this group still meet.

430 Public Participation

No members of the public present

431 Financial matters Clerk

To note the following

- a) any unrepresented cheques – 1 unrepresented cheque 296-£460
- b) income received – Precept £7387
- c) the following expenditure

299	HMRC - clerk tax month 1 & 2	159.4
300	DM Payroll Services Ltd	120
301	Jean Airey - Internal Audit	81.5
302	CALC annual subscription	214.67
303	Mrs L Faulder - clerk salary month 1 & 2	685.94
304	Cachet4 IT Solutions	1768.44
	Total expenditure	3029.95

d) the current position as outlined in the bank reconciliation.

Bank reconciliation as at 30th April 2022		
Opening balance as of 1st April 2022		14,645.03
Add receipts		7387
		22,032.03
less expenditure		954
		21,078.03
less unrepresented cheques 296		460
		20,618.03
less expenditure for May 2022		3029.44
available balance including beckburn		17,588.59

e) Beckburn accounts for information

23/07/2021	yearly grant	5313.41	22/01/2021	Friends of Rockcliffe School 25	2 laptops	900
			04/05/2021	Rockcliffe Village hall 28	refurb min ref 278 g	1000
		£26,557.15	20/09/2021	Rockcliffe Cricket Club 26	prattice nets	1000
			20/09/2021	GLL 27	summer playscheme	248.88
				Total expenditure to 27/08/2021		15451.07
			15/11/2021	Mr G Moss	christmas tree lights	180.98
			15/11/2021	Mr R Park	fireworks	500
			15/11/2021	Mr G Moss	sloe gin event ?	600
			17/01/2022	Rockcliffe Village Hall	glass washer for bar	1000
01/04/2022	available balance		8825.1	01/04/2022	Total expenditure to 01/04/2022	17732.05

f) Audit paperwork

- i) Statement of Accounts for the year ending March 2022 - circulated
 - ii) Annual Audit Report 2021/2022 - circulated
 - iii) Certificate of Exemption 2021/2022 **RESOLVED** to accept
 - i) Governance Statement 2021/2022 for signature – **RESOLVED** to accept
 - ii) Accounting Statement 2021/2022 for signature – **RESOLVED** to accept
 - iii) Audit Report by the Internal Auditor for the year ending March 2022 - circulated
- g) To note the new computer is up and running, a reminder that the council has no printer.
- h) Insurance is due Zurich – Clerk has contacted Zurich for a quote. A new policy is available to Parish & Town Councils and works out at approx. £241 which is less than the current. **RESOLVED** to accept the lower quote which is more applicable to the council and covers more people attending events (which is applicable at this time).
- i) section 137 this can be used by Parish Council's to benefit most of the people most of the time for a particular project. It is worked out at £8.82 per elector now we don't allow for this in the budget. **RESOLVED** to consider this at the November meeting whilst discussing the precept.
- j) Councillors were asked to consider online banking for the next meeting

- k) Poor House Field, there is a rent review on this land in July of 2023. It was **RESOLVED** to investigate this contract and see if it up to date and current. Cllr G Moss to get in touch with Castletown to find out the following information– size of field, state of perimeter fences, drainage dykes and where the water supply comes from, To go on the agenda for the next meeting.

432 Policies

The High Consequence Infectious Disease for renewal March 2022, this was to cover for Covid 19, has not be reactivated.

433 Planning

Notice of decision

none

New Applications

Appn Ref 22/0264 - change of use barn/stable to 2 dwellings - Castletown CA6 4BN

434 Local Government Reorganization - Cllr Mallinson was not available to give an update.

435 Correspondence, correspondence is circulated as it is received by the clerk

- a) Building Community Resilience, how Parish Councils and Community Centre's can be of support and information at times of need.
- b) Immediately after the meeting an email came in about Emergency Planning across Cumbria. This has been taken on board by the Parish Council and will work with the Hall Committee and Castletown to see what can be achieved. This will be on the next agenda.

436 Highways

- a) Incident with HGV on 3r May 2022 - clerk wrote on behalf of council to report the incident and asked for the road to be reinstated. No response yet from Jenkinsons about this incident. Cllr G Moss to get in touch.

437 Whats App for councillors - clerk has an encryption in place and messages should be deleted after 90 days, this did prove difficult to achieve, so as a group we deleted all the old messages and hope that messages will automatically delete after 90 days here on in.

438 Footpaths – a date has been decided to walk the footpaths in the parish this has been arranged as follows 'Sunday 17th July, meet at the school for 11am, approx. 3 miles one way. Route to follow'. It will be sometime before the Coastal Footpath will be implemented in this area.

439 Queens Platinum Jubilee – update from clerk, the next meeting is to be held on 18th May 2022 7.30pm in the hall. The weekend has been planned, flyers will be distributed, raffle tickets are being sold and will be collected in as soon as. Information posted on the Facebook pages. Cllr G Percival to sort bunting and Cllr D Longworth to sort the games for Sunday afternoon.

440 Community Asset - Cllr Mallinson, is going to investigate the feasibility of this project. To go on the next agenda.

441 Todhills Bus Shelter - update Cllr G Moss, this has been checked out and will be repaired when it can be arranged

442 Date of next meeting, 18th July 2022, any agenda items for the next meeting to be with the clerk by Friday 8th July 2022