

# ROCKCLIFFE PARISH COUNCIL

Chairman: Cllr. J Twentyman  
Phone: 01228 674441

Clerk: Mrs Lesley Faulder, 2 Holm Garth Cargo CA6 4AR  
Phone: - 01228 674557  
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10th May 2022

Dear Councillor

You are summoned to attend a meeting of the Rockcliffe Parish Council on Monday 16<sup>th</sup> May 2022 7.30pm, Rockcliffe Community Centre following the Annual Parish Meeting

Yours faithfully

Lesley Faulder Clerk to Rockcliffe Parish Council

**Apologies for absence**  
**Present**

## AGENDA

### **420 Accept Apologies**

**421 Election of Chairman for year 2022 - 2023**, resignation of Cllr Twentyman from RPC

**422 Election of Vice Chairman for year 2022 - 2023**

**423 Appointment of Representatives for year 2022 - 2023**

- a) Beckburn Windfarm
- b) Nothern Resource Park (Hespin Wood)
- c) Brampton Skips/Northwest Recycling Ltd
- d) Longtown & Bewcastle Forum

**424 Declaration of Interest**

**425 Requests for Dispensations**

**426 Attendees**

**427 Minutes of the last meeting** - circulated.

To approve and accept the minutes of the meeting held 21<sup>st</sup> March 2022

**428 Police update PCSO**

**429 Representative feedback**

- a) **Beck burn Windfarm -**
- b) **Northern Resource Park (Hespin Wood) -**
- c) **Brampton Skips/Northwest Recycling Ltd -**
- d) **Longtown & Bewcastle Forum -**

**430 Public Participation**

Members of the public are invited to address the meeting concerning items on this agenda.

### 431 Financial matters Clerk

To note the following

- a) any unrepresented cheques -
- b) income received – Precept £7387
- c) the following expenditure

299	HMRC - clerk tax month 1 & 2	159.4
300	DM Payroll Services Ltd	120
301	Jean Airey - Internal Audit	81.5
302	CALC annual subscription	214.67
303	Mrs L Faulder - clerk salary month 1 & 2	685.94
304	Cachet4 IT Solutions	1768.44
	<b>Total expenditure</b>	<b>3029.95</b>

- d)
- e) the current position as outlined in the bank reconciliation.

Bank reconciliation as at 30th April 2022		
Opening balance as of 1st April 2022		14,645.03
Add receipts		7387
		<b>22,032.03</b>
less expenditure		954
		<b>21,078.03</b>
less unrepresented cheques 296		460
		<b>20,618.03</b>
less expenditure for May 2022		3029.44
<b>f) available balance including beckburn</b>		<b>17,588.59</b>

23/07/2021	yearly grant	5313.41	22/01/2021	Friends of Rockcliffe School 25	2 laptops	900
			04/05/2021	Rockcliffe Village hall 28	refurb min ref 278 g	1000
		£26,557.15	20/09/2021	Rockcliffe Cricket Club 26	practice nets	1000
			20/09/2021	GLL 27	summer playscheme	248.88
				<b>Total expenditure to 27/08/2021</b>		<b>15451.07</b>
			15/11/2021	Mr G Moss	christmas tree lights	180.98
			15/11/2021	Mr R Park	fireworks	500
			15/11/2021	Mr G Moss	sloe gin event ?	600
			17/01/2022	Rockcliffe Village Hall	glass washer for bar	1000
01/04/2022	available balance	8825.1	01/04/2022	<b>Total expenditure to 01/04/2022</b>		<b>17732.05</b>

- g) Audit paperwork
  - i) Statement of Accounts for the year ending March 2022 - circulated
  - ii) Annual Audit Report 2021/2022 - circulated
  - iii) Certificate of Exemption 2021/2022 for signature -circulated
  - iv) Governance Statement 2021/2022 for signature - circulated
  - v) Accounting Statement 2021/2022 for signature - circulated
  - vi) Audit Report by the Internal Auditor for the year ending March 2022 - circulated
- h) New computer update, new computer has been set up Thursday 5<sup>th</sup> May 2022, just to remind the council you do not have a printer.
- i) Insurance is due Zurich – Clerk has contacted Zurich for a quote. A new policy is available to Parish & Town Councils and works out at approx. £241 which is less than the current
- j) section 137 this can be used by Parish Council's to benefit most of the people most of the time for a particular project. It is worked out at £8.82 per elector at the moment we don't allow for this in the budget

- k) Poor House Field, there is a rent review on this land in July of 2023, is it possible for the council to do the review at the January meeting to fit in with the dates of the invoice

**432 Policies**

The High Consequence Infectious Disease for renewal March 2022, this was to cover for Covid 19, has not be reactivated.

**433 Planning**

Notice of decision

none

New Applications

Appn Ref 22/0264 - change of use barn/stable to 2 dwellings - Castletown CA6 4BN

**434 Local Government Reorganization** - Update from Cllr Mallinson, following the local elections

**435 Correspondence**, correspondence is circulated as it is received by the clerk

- a) Building Community Resilience, how Parish Councils and Community Centre's can be of support and information at times of need

**436 Highways**

- a) Incident with HGV on 3r May 2022 - clerk wrote on behalf of council to report the incident and asked for the road to be reinstated.

**437 Whats App for councillors** - clerk has an encryption in place and messages should be deleted after 90 days

**438 Footpaths** – a date to be decided to walk the footpaths in the parish

**439 Queens Platinum Jubilee** – update from clerk

**440 Community Asset** - Cllr Mallinson, is going to investigate the feasibility of this project.

**441 Todhills Bus Shelter** - update Cllr G Moss

**442 Date of next meeting**, 18<sup>th</sup> July 2022, any agenda items for the next meeting to be with the clerk by Friday 8<sup>th</sup> July 2022