

ROCKCLIFFE PARISH COUNCIL

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Clerk/RFO: Mrs Lesley Faulder, 2 Holm Garth, Cargo, CARLISLE, Cumbria CA6 4AR

Telephone 07896253018

9th May 2023

Dear Councillor

You are summoned to attend a meeting of the Annual Rockcliffe Parish Council Meeting on 15th May 2023 at **7.30 pm** in Rockcliffe Community Centre.

Yours faithfully

Lesley Faulder Clerk/RFO to Rockcliffe Parish Council

Apologies for absence

Present

AGENDA

502 Accept Apologies

503 All elected councillors to sign Declarations of Acceptance of Office, Register of Pecuniary interest must be completed and given to the clerk by 5th June 2023

504 Election of Chairman for year 2023-2024

Proposer

Secunder

Sign Declaration of Acceptance

505 Election of Vice Chairman for year 2023-2024

Proposer

Secunder

506 Cooption of councillors – RPC is 2 councillors short for the next term. A notice went up the day after the election date as advised. We have 35 days following the election to co opt. Anyone interested in being coopted will be brought to the attention of the council at this meeting and then attend the next meeting. Propose and seconder in the usual way.

507 Appointment of Representatives for year 2023-2024

a) **Beckburn Windfarm**

b) **Northern Resource Park (Hespin Wood)**

c) **Northwest Recycling Ltd**

508 Declarations of Interest

509 Requests for Dispensations

510 Attendees

511 Minutes of the last meeting - circulated.

To approve the minutes of the meeting held

512 Police update and crime report – PSCO has been invited to attend if possible.

513 Public Participation

514 Representative feedback

- a) **Beckburn Windfarm** –
- b) **Northern Resource Park (Hespin Wood)**
- c) **Northwest Recycling Ltd**

515 – Hespin Wood - update & concerns arising

516 – North West Recycling – update & concerns arising

517 - Financial matters Clerk

To note and approve the following.

- a) income received – £7819.19 council precept 2023-2024
- b) the following payment schedule.

Payments for 15/05/2023		
G D Airey	internal audit	83.1
Tristar Media	coronation mugs	589.2
DM Payroll	payroll	120
Zurich	insurance	264
Rockcliffe Centre	alarm donation	200
CALC	membership	233.94
Mrs L Faulder	expences ink	14.99
Mrs L Faulder	clerk salary 1&2	681.6
HMRC	clerk tax 1&2	158.2
total expenditure		2345.03

2 new payment requests received after the agenda was circulated for approval.

Castletown Estate - license for permissive footpath - £1

Armeria – license for permissive footpath - £1

- c) the current position as outlined in the bank reconciliation.

Rockcliffe Parish Council Bank Reconciliation 15/05/2023			
Opening balance as at 1st April 2023		4273.12	
add total income		7819.19	
		12092.31	
less total expenditure		589.2	
statement balance		11503.11	
less payments for May 2023		2345.03	
total available balance		9158.08	

- d) Audit - all paperwork has been circulated and will be on the website at the appropriate time.
- i) Certificate of exemption for the year ending March 2023 - sign
 - ii) Annual Internal Audit Report 2022/2023
 - iii) Annual Governance Statement 2022/2023 to Approve & sign.
 - iv) Accounting Statement 2022/2023 to Approve & sign
 - v) Audit report by the Internal Auditor for the year ending March 2023
 - vi) Confirmation of the Dates of the Period for the Exercise of Public Rights
- e) Skipton signatories – 2nd signatory required due to the resignation of Hazel Graham
- f) Unity Bank Signatories – 1 signatory required due to the resignation of Hazel Graham
- g) Financial Regulations, we need a nominated councilor to sign bank statements on a regular basis, not the chairman,
- h) Zurich Insurance – this policy is up for renewal. The quote has gone up to £264 on the basis of the set precept, it was £241 last year. Do you want the clerk to make other enquiries for next year 2024-2025.

i) Beckburn Fund

income to 12/10/2022	26556.99	expenditure to 12/10/2022		20928.05
		21/11/2022 School 41	storage boxes for nursery	800
		21/11/2022 Beekeepers 42	hive storage	1000
		21/11/2022 Defib 43	Mindray C1A Defib in vat	938.4
		21/11/2022 Eden Lyne Buzz 44	contribution to magazine	250
		21/11/2022 Mr R Park 45	fireworks	710
		21/11/2022 St Marys Church 46	grass cutting church grounds	800
		16/01/2023 Mr S Barbour 47	christmas tree	71
		21/11/2022 G Percival 48	green & pathway	260
		20/03/2023 sloe gin competition 49	hall hire	100
left to allocate £699.54		expenditure to 09/03/2023		25857.45

The summer playscheme is to be paid for via Beckburn.

518 – Planning – anymore planning applications received before the meeting will be included in this agenda item.

Notice of decision

Proposal: Proposed extension to Harker Substation

Location: Land North of Harker Grid Sub Station, Harker

Appn Ref: 22/0981 – permission **GRANTED**.

Proposal: Removal of existing redundant structures and farmhouse, for new teaching block

Location: Heathlands Farm, Harker Road Ends, Harker CA6 4HN

Appn Ref: 23/0124 – permission **GRANTED**.

The proposed Kingmoor Energy from Waste Facility – permit decision **GRANTED**.

Proposal: Change of use barn/stable to 2 dwellings

Location: Castletown Estate, Castletown, Rockcliffe CA6 4BN

Appn ref: 23/0030 – permission **GRANTED**.

Proposal: Variation of conditions to 19/0827, vehicular access and materials
Location: Ferry Cottage, Rockcliffe, CA6 4AF
Appn ref: 23/0157 – permission **GRANTED**, with conditions.

New Applications:

Proposal: Variation of condition 1 (approved documents) of previously approved application 19/0827. To alter the windows on the east elevation & change the materials.

Location: Ferry Cottage, Rockcliffe. CA6 4AF

Appn ref; 23/0157 – 20/04/2023

Grid ref: 335692 561751 – no comment

Proposal: Change of use of existing land to Wedding Venue with associated facilities.

Location: Land adjacent to Petersike, Rockcliffe CA6 4BT

Appn ref: 23/0251 – 10/05/2023

Grid ref: 335557 563582 –

Proposal: Roofing over existing Muck Midden

Location: Halltown Farm, Rockcliffe CA6 4BS

Appn ref: 23/0314 – 30/05/2023

Grid ref: 334629 563397

Proposal: Roofing over Wholecrop Pits

Location: Rockcliffe Cross Farm, Rockcliffe, CA6 4BW

Appn ref: 23/0315 – 30/05/2023

Grid ref: 334339 563036

Proposal: Roofing over existing Cattle Handling Yard

Location: Rockcliffe Cross Farm, Rockcliffe CA6 4BW

Appn ref: 23/0316 – 30/05/2023

Grid ref: 334339 563036

Proposal: Construction of Roofed Muck Midden

Location: Halltown Farm, Rockcliffe CA6 4BS

Appn ref: 23/0317 – 30/05/2023

519- Highways – any problems that have been or need reporting to Highways.

520 - Local Government Reorganization – all correspondence received by the clerk is circulated. The last update was forwarded 31st March 2023.

521 - Correspondence, correspondence is circulated as it is received by the clerk

523 - Community Asset – how is the council going to proceed with this item

524 - Bus route - update

525 – Litter pick and green tidy feedback

526 – Finger post on C1015 just outside the village, photographs and dates are needed to try for an insurance claim. Zurich assured me they would be looking at claiming from the car which caused the accident.

527 - Poor House Field – Rent review, correspondence to interested party with a view to renting Cllr Moss

528 - Asset Register – following the audit, the flower boxes can go on as an asset for £1

529 - Agenda items for the next meeting from councilors

530 - Date of next meeting, the date of the next meeting of the Rockcliffe Parish Council is

Meeting dates for the year May 2023 – March 2024

17 TH July 2023	15 th January 2024
18 th September 2023	18 th March 2024
20 th November 2023	20 th May 2024

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attachments

- financial regs
- certificate of exemption
- internal audit report
- annual governance statement
- accounting statements audit report internal auditor
- confirmation of the dates for period of public rights
- statement of accounts
- cheques over £100
- councillor attendance