

ROCKCLIFFE PARISH COUNCIL

Website - www.rockcliffeparishcouncil.org.uk

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Clerk: Mrs Lesley Faulder, 2 Holm Garth, Cargo, CARLISLE, Cumbria CA6 4AR

Telephone 07896253018

12th September 2023

Dear Councillor

You are summoned to attend a meeting of the Rockcliffe Parish Council on 18th September 2023 at **7.00pm** in Rockcliffe Community Centre.

Yours faithfully

Lesley Faulder Clerk to Rockcliffe Parish Council

Apologies for absence

Present

AGENDA

552/09/23 Accept Apologies

553/09/23 Declarations of Interest

554/09/23 Requests for Dispensations

555/09/23 Attendees

556/09/23 Minutes of the last meeting - circulated.

To approve the minutes of the Council meeting held 17th July 2023

557/09/23 Police Issues – link to Cumbria Police Website, this is also on the Parish Council web page

<https://www.cumbria.police.uk/area/your-area>

Is there any issues which the Council wish to report to the police?

558/09/23 Public Participation

559/09/23 Representative feedback

a) **Beckburn Windfarm** – Mrs Judith Twentyman

b) **Northern Resource Park (Hespin Wood)** – Cllr S Edwards

c) **Brampton Skips/Northwest Recycling Ltd** – Cllr S Edwards

560/09/23 Hespin Wood – updates & concerns arising.

Hespin Wood to provide signs at the entrance to the village ‘no access to Hespin Wood Traffic.’

North West Recycling – update & concerns arising

561/09/23 Financial matters Clerk

To note and approve the following.

- a) income received. £100 rent for the poor house field and £6188.54 from Beckburn. A total of **£6288.54** was received. Still waiting for a £300 grant from Zoe Sutton for the Rockcliffe Centre, can the Council agree to transfer the funds over when they reach the account. (This money was for the new alarm system).
- b) the following expenditure

Payments for 18/09/2023			
Mrs L Faulder	salary inc HMRC 5 & 6	839.8	[845.79]
	expences, postage & paper	5.99	
Carlisle Beekeepers	replace equipment BB	2000	
GLL	summer playscheme	200	
	total	3045.79	

- c) the current position as outlined in the bank reconciliation.

Rockcliffe Parish Council Bank Reconcilliation 31/08/2023		
opening balance as at 1st April 2023	£	4,273.12
add total income	£	19,708.22
	£	23,981.34
less total expenditure	£	3,204.83
statement balance	£	20,776.51
less expenditure for Auguat 2023	£	3,045.79
available balance	£	17,730.72

Cllr Pickstone has been allocated money to be used in the community, grants of between £250-£500. Three deadlines 31/08/2023, 27/11/2023 & 29/02/2024. Open to non-constituted small groups via a 'host' i.e., Parish Council. Form available via clerk. Rockcliffe Centre has been advised of this funding (only one grant per group per year)

The clerk has updated 'eligibility' for compensation with Unity Bank as requested. The clerk submitted a form to the Zurich Insurance for Employers Liability Tracing Office, who deal with health claims ie asbestosis in later life.

- d) Beckburn Fund

The Parish Council have received one application for funding – Carlisle Beekeepers Association for £2000. The invoice for the Summer Play scheme is £200. The balance is as

follows. An allowance of £1000 has been made for the bonfire night. Christmas lights will need to be allowed for.

Beckburn 2023/2024				
Date	Description	income	allocation	balance
	balance brought forward			699.54
15/03/2023	coronation mugs V2, B1		589.2	110.34
15/03/2023	village hall alarm system V7, B2		200	90.00
10/07/2023	income	5600.49		5510.49
18/07/2023	income	6185.54		11696.03
dtbc	bonfire night allocation		1000.00	10696.03
18/09/2023	Beekeepers V14, B3		2000.00	8696.03
18/09/2023	GLL, summer playscheme V17, B4		200.00	8496.03

562/09/23 Policies for renewal

The following policies are for approval at this meeting, the clerk has checked through and no changes are needed. The Code of Conduct no longer needs approving each year. CALC will inform the clerk when this needs to be done. All policies for renewal have been circulated with this agenda.

Data Protection, Grievance, Retention of Documents, Disciplinary, Safeguarding, Freedom of Information and Subject Access Request (SAR).

A Safeguarding Officer needs to be appointed. The policy also states that it should be recorded at each meeting there is nothing to report (unless there is, then that will be treated accordingly).

563/09/23 Audit 2023/2024

Rachael Kelly from the CALC office has agreed to do the audit for this financial year. Does any Councillor wish to see this year's audit before I close it.

564/0923 Planning – link to planning www.cumberland.gov.uk is the home page and <https://publicaccess.carlisle.gov.uk/online-applications/> is the search page.

Notice of decision: the clerk will notify councillors of any decisions that arrive before the meeting.

Appn Ref: 23/0251 – Wedding Venue adjacent to Petersike, Rockcliffe – **PERMISSION GRANTED**

New Applications: the clerk will notify councillors of new planning applications which arrive before the meeting.

Appn Ref: 23/0522

Location: 7 Harker Road End, Harker CA6 4HL

Proposal: Demolition of single Garage/Store; Erection of 2 Storey Side Extension to provide Double Garage on Ground Floor with 1 En-Suite Bedroom Above. Erection of Replacement Front Porch

Grid ref: 337443 561080 – comments 21st August 2023

565/09/23 Highways – this is the link to Highways and is on the Parish Council web page. cumbria-chhost.onmats.com

- a) Speed awareness stickers for wheelie bins £120 less 15% for 100 are available to purchase would they be helpful

Any issues that have been reported by councillors or which need reporting.

566/09/23 Local Government Reorganization – all correspondence received by the clerk is circulated.

567/09/23 Correspondence, correspondence is circulated as it is received by the clerk.

- a) CALC AGM 30th September agenda to be distributed two weeks prior to the event.
- b) Community Panels open for business local community groups can apply for support; this has been passed to Rockcliffe & District Action Group
- c) Grants for the Planting & Care of Trees, Hedges & Orchards (UK), this has been passed to Rockcliffe School
- d) Re Information request concerning trees in the parish which we as a council maintain. After discussion with Cllrs Moss & Park, the response was ‘we have no trees which we maintain’, this was answered within the time frame of the Freedom of Information policy.
- e) Place Shaping and Service Delivery questionnaire, questions 6,7,8 & 11 to discuss. Applicable free training has circulated.

568/09/23 D Day 6th June 2024

- a) Fish & chips for the community, how to implement, make our own, buy in a bulk order or fish & chip van.
- b) Blackburn small fund application up to £2k
- c) Consider other options to mark the event.
- d) Lighting a Beacon, it is the intention to light at least 80 Beacons per County. Can we participate at 9.15pm on 6th June 2024?

569/09/23 Bonfire Night

570/09/23 Christmas Lights

571/09/23 Community Asset – This is Bunny Hill

572/09/23 Bus route – Cllr Tim Pickstone

573/09/23 Grass Verges - The poor state of the grass verges in the area has been noted and what can be done about this.

574/09/23 Footbridge & Footpath over Rockcliffe Beck – the work is scheduled for the end of August, footpath will be closed but the bridge by the Church will be maintained.

574/09/23 Rockcliffe Community Centre update Cllr G Moss

575/09/23 Agenda items for or the next meeting from councillors

576/09/23 Date of next meeting, the date of the next meeting of the Rockcliffe Parish Council is **20th November 2023 at 7pm** in Rockcliffe Community Centre.

Email address: lesley@rockcliffeparishcouncil.org.uk

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supporting documents

mins from July

policies for renewal

date protection

Grievance

Retention of documents

Code of conduct – doesn't need approving each year.

Disciplinary

Safeguarding

Freedom of information

Subject access requests