

Apologies for absence

Cllr G Mounsey-Heysham, Cllr S Edwards & Cllr Tim Pickstone

Present

Cllr G Moss (chairman), Cllr R Park (vice chairman), Cllr G Percival, Cllr J Munro, Cllr S Barbour, Cllr M Wildey

DRAFT MINUTES FOR THE MEETING HELD 20TH NOVEMEER 2024

578/11/23 Accept Apologies – Cllr David Longworth tendered his resignation.

579/11/23 Declarations of Interest - none

580/11/23 Requests for Dispensations - none

581/11/23 Attendees - none

582/11/23 Minutes of the last meeting

The minutes of the Council meeting held 18th September 2023 were **APPROVED** with the inclusion of the following 2 points.

Min ref 575/09/23 Cllr Mounsey-Heysham reported that it should read ‘Cumberland Council hoped to open the Coastal Path in November 2023’.

Min ref 568/11/23 should have read Mr Stephen Sidgwick ‘offered’ to help not ‘would’

583/11/23 Police Issues – link to Cumbria Police Website, this is also on the Parish Council web page

<https://www.cumbria.police.uk/area/your-area>

There were no issues that the council were to report to the police.

584/11/23 Public Participation - none

585/11/23 Representative feedback

- a) **Beckburn Windfarm** – no meeting has been held.
- b) **Northern Resource Park (Hespin Wood)** – no meeting has been held.
- c) **Brampton Skips/Northwest Recycling Ltd** – no meeting has been held.

586/11/23 Hespin Wood – updates & concerns arising.

Hespin Wood to provide signs at the entrance to the village ‘no access to Hespin Wood Traffic.’ **Cllr Moss** is to email and ask if they could be receptive to this suggestion and pass on the email of the company who will be able to help. He will also remind him of the need for people visiting or working on the site to be more careful and drive at lower speeds on the roads, in particularly Lonin Foot. As this has been brought to notice of the parish council.

North West Recycling – update & concerns arising

Nothing has been brought to the attention of the parish council.

587/11/23 Financial matters Clerk

To **NOTE** and **APPROVE** the following.

- a) income received - none.
- b) the following expenditure for 20th November 2023, Cllr Park has presented an invoice for the entertainment for bonfire night min ref **569/11/23** it was **AGREED** to reimburse him this month.

unity bank min ref 561/0923	service charge	£ 18.00
Mrs L Faulder	salary, hmrc 7 & 8	£ 839.80
Armeria (UK) LLP	village green	£ 0.50
Cllr R Park	flowers & fireworks	£ 440.00
	poppy wreath	£ 20.00
	total	£ 1,300.30

c) the current position as outlined in the bank reconciliation.

opening balance as at 1st April 2023	£ 4,273.12
add total income	£ 19,708.22
	£ 23,981.34
less total expenditure	£ 8,268.62
statement balance 31/10/2023	£ 15,712.72
less expenditure for November 2023	£ 1,300.30
available balance inc Blackburn	£ 14,412.42

- d) Precept and budget planning for 2024/2025, Budget report and monitoring report are in the supporting documents. The Parish Council **AGREED** to a precept of 5% following the Clerks budget report. This will therefore be a request for **£8432** from Cumberland Council.
- e) The Parish Council **AGREED** to the national payscales for 2023 from NALC which have been circulated. Payroll services have indicated that back pay if approved by the council will be £242.62, with a pay increase of £1 per hour this will come into effect January 2024.
- f) Blackburn Fund, at the last meeting it was suggested by Cllr Moss that an allocation of £2000 be used by the parish council as a Community Cohesion fund to allow the council to fund local events without using public money. These would include fireworks, Christmas tree lighting etc., D Day celebrations. This was **APPROVED** by council. All transactions will be identified on the Blackburn spread sheet and in the expenditure accounts.

Date	Description	income	allocation	balance
	income 10/07/23 & 18/07/23			11789.03
19/04/2023	coronation mugs V2, B1		491	11298.03
15/05/2023	village hall alarm system V7, B2		200	11098.03
18/09/2023	Beekeepers V14, B3		2000.00	9098.03
18/09/2023	GLL, summer playscheme V17, B4		200.00	8898.03
18/09/2023	Rockcliffe Community Centre V18, B5		2000.00	6898.03

588/11/23 Letterhead – Council **AGREED** that the letter head should contain all contact details for the clerk, parish council email address and the web site details.

589/11/23 Attending meetings virtually – for information, the law allowing councillors to attend meetings virtually ended in May 2021 for a councillor to legally attend a meeting they must be physically in the room. **NOTED**

590/11/23 The following policies were **APPROVED** by council. Standing Orders, The Data Breach Policy & GDPR Privacy Notice the Clerk has read through these policies and no changes are needed.

591/11/23 Agenda & Minutes of Meetings on the parish notice boards. It is a requirement that the Notice of Meeting and Agenda go on the parish notice boards and website. However, full draft minutes need to only go on the website. This was **AGREED** by the Council so long as there was a note to the effect that the full minutes will be on the web site within the legal 30 days deadline.

592/11/23 Planning – link to planning www.cumberland.gov.uk is the home page and <https://publicaccess.carlisle.gov.uk/online-applications/> is the search page.

- a) Notice of decision: the clerk will notify councillors of any decisions that arrive before the meeting. No decisions were received by the clerk.
- b) New Applications: the clerk will notify councillors of new planning applications which arrive before the meeting.

Appn ref: 23/0659 – Development of Battery Storage Facility

Location: Land adjacent the M6 Blackford, Carlisle CA6 4EY

Grid ref: 337771 562111, comments due by 23rd October 2023. No comments

Appn ref: 23/0681 – Removal of Sunroom and erection of Single Storey Rear Extension to provide living accommodation.

Location: Holly Lodge, Metal Bridge, Blackford, Carlisle CA6 4HG

Grid ref: 335559 564705 – no comments made.

Appn ref: 23/0695 – Regularization of Works - lease see planning application on the Parish Council link. This is a listed building.

Location: Harker Lodge, Harker, Carlisle CA6 4HP

Grid ref: 339489 560788- no comments made.

Appn ref: 23/0725 – Change of use of land to Gypsy/Travelled Site. Ground works and preparation for 30 residential units.

Location: Land to west of Ghyll Bank Caravan Site, Low Harker. CA6 4DH

Grid ref: 338346 560907 – comments due 20th November 2023, comments sent in 01/11/2023, response has been circulated.

- c) **To Note** the Parish Council have been asked by Stephenson Halliday to give a response on Battery Energy Storage System (BESS) between Todhills & Westlinton. A letter was sent 08/11/2023. The company have launched a consultation website www.harkerbatterystorage.co.uk . Contact details are in there. Cllr Moss contacted the company and raised a few points with them. The response was very positive and they will liaise with the Council in the future.

593/11/23 Highways – this is the link to Highways and is on the Parish Council web page.

cumbria-chhost.onmats.com

- a) Speed awareness stickers for wheelie bins £120 less 15% for 100 are available to purchase would they be helpful. **AGREED** not to go ahead with this. Remove from the agenda.

Any issues that have been reported by councillors or which need reporting.

Cllr Wildey reported serious flooding at Todhills which is of great concern when it freezes. There has been some fly tipping. Both incidents were reported to Highways using the link above. The clerk will email Cllr Pickstone about the flooding and ask for his support. Ref number E1/175910.

594/11/23 Correspondence, correspondence is circulated as it is received by the clerk.

- a) Local Focus Hub Meeting, not an invite please only send problems with local issues.
- b) Defib – info has been circulated, clerk is asking about the cost to attach to a lamppost its about £300 per lamppost. It was decided not to proceed with this at this time.

595/11/23 Community Cohesion Fund (CCF)

Bonfire Night – feedback on the event and all receipts. The event proved very popular once again. The burger gazebo was a huge success and hopefully that will be used again next year. It was **AGREED** next year that the Council will focus on the fireworks and the charity buckets and perhaps the hall committee can arrange the food again and the evening entertainment,

Christmas Tree/Lights

Cllrs Moss & Percival will put the tree up on 10th December 2023 and connect the lights on 12th December 2023. Cllr Moss to order and pay for the tree, mulled wine and mince pies, he will be reimbursed at the January meeting. Cllr Park will sort the song sheets out and the Carol singing will be Wednesday 20th December 6.30 round the tree at the Church.

596/11/23 Cumberland Councillor – Cllr Tim Pickstone – referred to January 2024.

- a) Bunny Hill, how are we going to proceed in making this a community asset?
- b) Flood Program Team, this may have some effect on Blencarn Park - update.

597/11/23 Grass verges opposite ‘The Heather’ is in a very poor state. It was suggested that it is covered in topsoil and seeded and see how this goes. It was **AGREED** to ask Cllr Pickstone for his support with this at the next meeting.

598/11/23 There is no update on the coastal path. It was reported at the meeting that the bridge is now completed. The area has been tidied up.

598/11/23 Agenda items for the next meeting from councilors.

No agenda items were requested. It was however noted that Andi Drain had done some extensive work around the hall and thanks were expressed.

599/11/23 Date of next meeting, the date of the next meeting of the Rockcliffe Parish Council is **15th January 2024 at 7pm** in Rockcliffe Community Centre.

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