

**Apologies for absence** Cllr R Park, Cllr S Edwards,

**Present** Cllr G Moss (chairman), Cllr G Mounsey-Heysham, Cllr M Wildey, Cllr G Percival, Cllr J Munro, Cllr S Barbour & Mrs L Faulder (clerk)

### **Draft MINUTES FOR MEETING HELD 15<sup>TH</sup> JANUARY 2024**

**600/01/24 Accept Apologies – AGREED** to accept apologies.

**601/01/24 Declarations of Interest** – none

**602/01/24 Requests for Dispensations** - none

**603/01/24 Attendees** – Cumberland Cllr T Pickstone

**604/01/24 Minutes of the last meeting**

**AGREED** to approve the minutes of the Council meeting held 20<sup>th</sup> November 2023, signed by Cllr Moss.

**605/01/24 Co-option of new Councillor** – One resident has shown an interest in the vacancy on the Parish Council, Mr Stephen Cremin. Mr Cremin **was duly co-opted** to Rockcliffe Parish Council, paperwork signed.

**606/01/24 Police Issues** – link to Cumbria Police Website, this is also on the Parish Council web page

<https://www.cumbria.police.uk/area/your-area>

Is there any issues which the Council wish to report to the police?

**607/01/24 Public Participation**

Over 40 members of the public attended the meeting to take part in this agenda item. The topic under discussion was planning application 1/23/9005. A proposed Gasification Plant at NWRL on Kingmoor Park – Rockcliffe. About 16 points were raised and these have been documented and will be sent to NWRL as requested. It will be on the website with the draft minutes of this meeting.

**608/01/24 Representative feedback**

- a) **Beckburn Windfarm** – Mrs Judith Twentyman – nothing to report.
- b) **Northern Resource Park (Hespin Wood)** – Cllr S Edwards – nothing to report.
- c) **Brampton Skips/Northwest Recycling Ltd** – Cllr S Edwards – nothing to report.
- d)

**609/01/24 Hespin Wood** – updates & concerns arising.

Cllr Moss emailed after the last meeting and raised some points. Traffic, noise, and HGV's using Lonning Foot for access. He mentioned re-planting of trees and preventative signs at the entrance of the village saying that it is unsuitable for HGV's. The reply to the email was positive. It was suggested that a bin could be placed at the gates of the unit, this may go some

way to improving the fly tipping which is happening now. This service was supplied in the past.

**North West Recycling Ltd** – update & concerns arising

**Gasification Plant** – updates and current process

Discussion and update on planning application 1/23/9005. This item was covered in agenda item 607/01/2024 in depth.

**610/01/24 Financial matters Clerk**

To note and approve the following. **APPROVED**

- a) income received - £300.00 Council Grant from Carlisle City, now Cumberland, this is for the Community Centre and is being paid over this month. £12.48 wayleave. A VAT reclaim has been received. £512.19.
- b) the following expenditure for 15<sup>th</sup> January 2024, £275 was paid to Cllr R Park for the purchase of fireworks and £18 bank charges to Unity Bank. Please note one payment for Rockcliffe Community Centre, £620, to keep transactions to a minimum. Clerk is expecting the Web-Site invoice before the meeting, this invoice came and was approved for payment £270.00. It was **AGREED** to reimburse Cllr Moss for Christmas expense's.

<b>Payments for 15/01/2024</b>		
Mrs L Faulder	salary, hmrc, back pay 9 & 10	£ 1,186.40
Mr G Percival	grass cutting	£ 235.38
Rockcliffe Community Centre	hall rent for 2023/2024	£ 120.00
Rockcliffe Community Centre	grant from Cumberland Council	£ 300.00
Rockcliffe Community Centre	annual sloe gin comp Com Coh	£ 200.00
	<b>total</b>	<b>£ 2,041.78</b>

- c) the current position as outlined in the bank reconciliation.

<b>Rockcliffe Parish Council Bank Reconcilliation 14/12/2023</b>		
opening balance as at 1st April 2023		£ 4,273.12
add total income		£ 20,020.70
		£ 24,293.82
less total expenditure		<b>£ 10,211.92</b>
statement balance 02/01/24		£ 14,081.90
less expenditure for January 2024		<b>£ 2,041.78</b>
<b>available balance inc Blackburn</b>		£ 12,040.12
		£ 14,081.90

- d) Blackburn Fund

Date	Description	income	allocation	balance
	income 10/07/23 & 18/07/23			11789.03
19/04/2023	coronation mugs V2, B1		491	11298.03
15/05/2023	village hall alarm system V7, B2		200	11098.03
18/09/2023	Beekeepers V14, B3		2000.00	9098.03
18/09/2023	GLL, summer playscheme V17, B4		200.00	8898.03
18/09/2023	Rockcliffe Community Centre V18, B5		2000.00	6898.03

- e) A letter has been received from Eden and Lyn Buzz, requesting that all parties (hall, church & parish council) decide on what to spend the money remaining from the Jubilee and Coronation. It needs to be removed from Eden and Buzz account. It was **AGREED** that Eden & Lyn Buzz need to get in touch with the original committee and they should be responsible for dealing with the remaining monies.
- f) Data Protection Act – to note that the annual fee of £35 by DD (£40 otherwise) is due to be collected around 11/02/24.

**611/01/24 Planning** – link to planning [www.cumberland.gov.uk](http://www.cumberland.gov.uk) is the home page and <https://publicaccess.carlisle.gov.uk/online-applications/> is the search page.

- a) Notice of decision: the clerk will notify councillors of any decisions that arrive before the meeting.

Application Ref: 23/0870 – variation of condition 2 (approved documents) (300 dwellings)  
Location: Land at Harker Industrial Estate, Kingmoor Park Harker Estate, Low Harker, Carlisle CA6 4RF

Grid Ref: 338950 560908, responses by 30<sup>th</sup> January 2024, it is now on the website.

The response by the council ‘all the original comments and observations still stand, and council would like them to be considered during the planning process’.

- b) New Applications: the clerk will notify councillors of new planning applications which arrive before the meeting.

**612/01/24 Highways** – this is the link to Highways and is on the Parish Council web page. [cumbria-chhost.onmats.com](http://cumbria-chhost.onmats.com)

- a) Concern has been raised about the speed of traffic on Blencarn Park, parking outside school – **AGREED** to defer until the next meeting.
- b) A request has been made for street lighting from the Church to Redhills – This request has **NOT BEEN APPROVED**, due to the place of the request it is on the village green and very liable to flooding and queries about the installation of electricity. A resident can make a request using the information below,

Just to confirm that members of the public can make any highway requests via the portal above. Parking and street lighting will be looked at. They will ask for ‘what three words’ for exact place. Speeding is a police matter which can be dealt with on the link **606/01/24** above.

**613/01/24 Correspondence**, correspondence is circulated as it is received by the clerk.

- a) D-Day 80 Celebrations - Further information has been circulated to Councilors, how are the Council going to mark this event going forward. Will this be a Community Cohesion Project? This is an ongoing project and will involve the whole community. The council envisage a family day on the green with various attractions.

#### 614/01/24 Community Cohesion Fund (CCF)

To note the following expenditure on this line.

<b>Community Cohesion Fund (PC)</b>			
2023/2024	income	allocation	balance
<b>date to be confirmed</b>	2000		2000
bonfire night event		1025	975
Christmas tree, electric donation			
sloe gin		200	775
easter playscheme			
D Day celebrations			

#### **Christmas Tree/Lights – feedback**

#### 615/01/24 Cumberland Councillor – Cllr Tim Pickstone

- a) Bunny Hill, how are we going to proceed in making this a community asset? – Cllr Pickstone will investigate this and report back to the next meeting – query ‘adopt’ or ‘community asset.’
- b) Flood Program Team, this may have some effect on Blencarn Park, it was AGREED that it is not needed for Blencarn Park, and to be removed from the agenda.
- c) The grass verge opposite ‘The Heather’ is in a very poor state. It has been suggested that it is covered in topsoil and reseeded, can this be achieved, if not what else can be done – make a lay by, big kerbs or bollards. To be kept on the agenda for the next meeting.
- d) Parking at school time could the field next to the school be used as a temporary car park during school hours only, the head being responsible for locking and unlocking. Next agenda.
- e) Flood water at Todhills on the bend over the bridge, Cllr Pickstone to report to Highways as a matter of urgency.

#### 616/01/24 Policies for renewal – All policies below **APPROVED** by full council.

- a) Press & Media Policy –
- b) Financial Regulations – Cllr Park verifies the bank statements at each meeting, and can the council **AGREED** this will continue. The Council have authority for invoices to be paid up to £500 between meetings via Chairman or Vice Chairman, can council **AGREED** this will continue.
- c) Code of Conduct – just a reminder that you must inform Electoral Services at the Civic Centre of any change in your interest. I can send you a form and the return email address. It is the responsibility of each councilor not the clerk to do this.

#### 617/01/24 Agenda items for the next meeting from councilors

- a) Spring litter pick, set date.
- b) Coastal Path update -should have been open November 2023
- c) Fly tipping
- d) Marshalling Yard lights – Cllr Pickstone to investigate this and report back.
- e) D-Day beacon-would it be possible to get some wood from Castletown?

**618/01/24 Date of next meeting**, the date of the next meeting of the Rockcliffe Parish Council is **18<sup>th</sup> March 2024 at 7pm** in Rockcliffe Community Centre.

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