

Apologies for absence – Cumberland Councillor Tim Pickstone

Present – Cllr G Moss (chairman), Cllr R Park (vice chairman), Cllr G Percival, Cllr S Barbour, Cllr S Cremin, Cllr S Edwards, Cllr G Mounsey Heysham, Cllr M Wildey, Mrs L Faulder (clerk), Cllr J Munro (arrived 19.35)

Draft Minutes of the Annual Parish Council Meeting held 20th May 2024

639/05/24 Accept Apologies - APPROVED

640/05/24 Election of Chairman for year 2024-2025

Cllr Geof Moss was APPROVED as Chairman for 2024 - 2025.

Proposer – Cllr S Barbour

Seconder – Cllr S Edwards

Sign Declaration of Acceptance – form completed.

641/05/24 Election of Vice Chairman for year 2024-2025

Cllr R Park was APPROVED as vice Chairman for 2024 - 2025.

Proposer – Cllr S Edwards

Seconder – Cllr G MiklesMounsey-Heysham

642/05/24 Appointment of Representatives for year 2024-2025

a) **Beckburn Windfarm** – a representative is needed for this item as it must be an elected councillor. APPROVED to appoint at the next Council meeting. This involves 2 meetings a year and the receipt of a few emails to confirm application approval. Mrs Twentyman is unable to continue as ‘community representative’ in the future. Paperwork was handed back.

b) **Northern Resource Park (Hespin Wood)** – Cllr S Edwards

c) **Northwest Recycling Ltd** – Cllr S Edwards

643/05/24 Declarations of Interest: Councillors are reminded to declare any personal or prejudicial interest in items on the agenda in line with the Code of Conduct. Councillors are reminded to review their Register of Interests and update as necessary.

644/05/24 Requests for Dispensations - none

645/05/24 Attendees & Public Participation

4 members of the public were present.

Potholes at the T junction on the APR from Gretna, left over the bridge. Cllr Moss to report. The Council were informed that no planning date had been for the Gasification Plant had been set. General discussion on this plant, but no new information available now and no new points raised.

646/05/24 Minutes of the last meeting – The minutes were APPROVED by Council and duly signed and dated. It was however, noted that the meeting had gone on for over 3 hours. This was agreed to be unacceptable but, due to the public participation and the events in the village at the moment it was unavoidable.

647/05/24 Police Issues – link to Cumbria Police Website, this is also on the Parish Council web page

<https://www.cumbria.police.uk/area/your-area>

648/05/24 Representative feedback

a) **Beckburn Windfarm** – nothing to report

b) **Northern Resource Park (Hespin Wood)** – Cllr S Edwards attended the meeting on 20/03/2024, the report is at the end of the minutes. The next meeting will be 11/06/2024. A report will be circulated to Councillors and attached at the end of the next minutes.

c) **Northwest Recycling Ltd** – no meeting has been held for some time between Rockcliffe Parish Council & Northwest Recycling Ltd.

649/05/24 – Hespin Wood - update & concerns arising

Cllr G Percival reported noise from the ‘fans’ at the site. Cllr G Moss will liaise with Hespin Wood and report back.

Cllr Tim Pickstone advised the Council that:

You will be aware that there are a number of planning applications to make the waste processing facilities at Hespin Wood permanent (rather than end at the end of the landfill, currently scheduled for 2039). I visited the site this week with the Planning Officer and the site manager which was useful. My understanding is that these applications are very complex and will require quite a lot of work before they get before the Planning Committee

650/05/24 – North West Recycling – update & concerns arising

Cllr Tim Pickstone advised the Council that:

No news yet on a Committee Date for the Gasification Plant. As you know, I submitted an objection to the application, alongside the very impressive level of objections from villagers.

651/05/24 - Financial matters Clerk

To note and approve the following.

- a) income received – **precept £8432.**
- b) the following payment schedule - APPROVED

Payments for 20/05/2024			
DM Payroll services V1		£	120.00
CALC/NALC membership V2		£	263.03
Mrs Faulder salary, HMRC & room rent 1 & 2 V3		£	909.12
Zurich Insurance V4		£	264.00
Armeria (UK) LLP footpath licence V5		£	1.00
Castletown footpath licence V6		£	1.00
R Kelly - internal auditor V7		£	50.00
		£	-
		£	-
Total paymenys for May 2024		£	1,608.15

- c) the current position as outlined in the bank reconciliation.

Rockcliffe Parish Council Bank Reconciliation 20/05/2024			
Opening balance as at 1st April 2024		£	10,536.19
add total income		£	8,432.00
		£	18,968.19
less total expenditure		£	118.55
statement balance		£	18,849.64
less payments for May 2024		£	1,608.15
total available balance		£	17,241.49
Beckburn		£	4,898.03
Community Cohesion		£	620.45
Rockcliffe Parish Council available balance		£	11,723.01

d) Audit:

- i) Internal report from internal auditor 22/04/2024
- ii) Certificate of Exemption 2023/2024 to **APPROVED** & signed
- iii) Annual Governance Statement 2023/2024 to **APPROVED** & sign.
- iv) Accounting Statement 2023/2024 to **APPROVED** & sign
- v) Audit annual report by the Internal Auditor for the year ending March 2024 – circulated.
- vi) Confirmation of the Dates of the Period for the Exercise of Public Rights – 02/06/2024 – 12/07/2024 – Cllrs Moss & Wildey will post in the notice boards.
- vii) **APPROVED** Standing Orders & Code of Conduct as indicated in the Internal Annual Report
- viii) **APPROVED** Equality & Diversity Policy as indicated in the Annual Audit
- ix) Web site is up to date

e) Financial Regulations – Cllr R Park **AGREED** to sign and check bank statements on a regular basis,

f) Zurich Insurance – this policy is up for renewal. The quote has is £264 based on the set precept.

g) Kings Portrait has been delivered. It's on the asset register as a donation £1. The clerk suggests that in the event of the closure of the hall it goes to the school. This could be documented in the minutes and documented on the back of the portrait.

APPROVED

h) Beckburn Fund: no applications have been received by the clerk.

Beckburn 2023/2024 - 2025						
Date	Description		allocation	balance	monitoring f	returned
	income 10/07/23 & 18/07/23			11789.03		
19/04/2023	coronation mugs V2, B1		491	11298.03	n/a	
15/05/2023	village hall alarm system V7, B2		200	11098.03	n/a	
18/09/2023	Beekeepers V14, B3		2000	9098.03	yes	
18/09/2023	GLL, summer playscheme V17, B4		2000.00	8898.03	n/a	
18/09/2023	Rockcliffe Community Centre V18, B5		2000.00	6898.03	yes	
line trans	RPC - community cohesion fund		2000.00	4898.03	yes	

i) Community Cohesion

Community Cohesion Fund (PC)			
2023/2024	opening balance	allocation	balance
income	2000		2000
bonfire night event CC1		1025	975
sloe gin CC3		200	775
hall hire for meeting January 2024 CC5		36	739
2024/2025	carried forward		
D day flag CC4		63.6	675.4
christmas activity GM CC2		54.95	620.45

652/05/24 Planning – link to planning www.cumberland.gov.uk is the home page and <https://publicaccess.carlisle.gov.uk/online-applications/> is the search page.

Notice of decision:
Nothing received.

New Applications:

No new applications received; clerk will circulate any that arrive before the meeting.
The application below arrived just before the meeting, circulated and commented on.

Proposal: Erection of single storey front & rear extensions to provide extended lounge & hall, sunroom & w.c., extension of 2 storey side extension to provide store on ground floor with bathroom above, together with first floor rear extension to provide bedroom.

Location: 9 Lonning Foot, Rockcliffe, Carlisle CA6 4AB – 10th June 2024

Appn ref: 24/0312

Grid ref: 336049 561842 – it was agreed to submit that the council ‘want to ensure there is sufficient off road parking, due to the tightness of the road’.

653/05/24 - Highways – any problems that have been or need reporting to Highways.
Drains and potholes as previously discussed.

654/05/24 – Cumberland Councillor – Cllr Tim Pickstone was unable to attend, he has sent the following responses:

- a) Bunny Hill, how are we going to proceed in making this a community asset?
Cllr Pickstone has spoken with Group Support Manager and an asset transfer is probably the best route forward. She will take this further.

I have spoken to the Council about the potential of an Asset Transfer of this area of land to the Parish Council, which would seem like a great way to secure the site for public use for the long term. This request is in their system, but these things do take time and I will keep you updated

- b) The grass verge opposite ‘The Heather’ is in a very poor state. It has been suggested that it is covered in topsoil and reseeded, can this be achieved, if not what else can be done. This has been reported to Highways and are waiting for a response.

The initial response from the Council was that this doesn't meet the threshold for justifying work in the current financial situation. I did get back to them and they would consider re-

seeding the verge if the PC and/or school would fund some bollards to keep traffic off while the grass was re-growing. Up to you if you want to do this.

- c) Parking at school time - Cllr Moss is to liaise with Cllr Tim Pickstone, Chairman of the school governors and the Head of Rockcliffe school to see if the field next to the school can be used a drop off for children at school times in an effort to alleviate the parking problems at school.
- d) Flood water at Todhills on the bend over the bridge. The response from Highways is 'we have removed all the standing water and attempted to jet the system. We were unable to get it cleared and suspect 3rd party damage to our system, we could not define this from our in-house CCTV survey'. This is now going to be referred to Steetwork and try to move forward as a claim. This should be safe now the water has been removed.

e) Bus

You will have seen that the Council has allocated part of a government grant to re-open the Carlisle/Cargo/Rockcliffe bus. This is funding which has been allocated to several routes which can hopefully become sustainable in their own right, after the initial grant. Rockcliffe being chosen is great news, however, a bus company needs to tender to run the route, and I've heard that the previous operator doesn't want to tender. I will speak to the Council about what the options are.

655/05/24 – Correspondence

A request for information on ships arriving in the village in the early 18th century. Cllr R Park responded.

656/05/24 – Litter pick and green tidy feedback – once again this was well supported and successful. A date will be arranged for next year. Good Friday 18th April 2025, avoid for equipment collection.

657/05/24 - Agenda items for the next meeting from councilors

- a) Notice board for Harker Road Ends.
- b) Repair of Rockcliffe noticeboard.
- c) Seat on the green.

658/05/24 - Date of next meeting, the date of the next meeting of the Rockcliffe Parish Council is 15th July 2024. The dates for the rest of the year are below. Meeting closed at 8.55pm

Meeting dates for the year May 2024 – March 2025

15/07/2024, 16/09/2024, 18/11/2024, 20/01/2025, 17/03/2025 & Annual meetings

19/05/2025

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